

## PRINCIPAL OFFICER

The Witbank Coalfields Medical Aid Scheme (WCMAS) is a restricted membership scheme registered in terms of the medical schemes act, and has been servicing its members, associated Employer Groups, and the community for over 80 years.

WCMAS is now looking to appoint a new Principal Officer, based in Witbank, to take the organisation to the next level in its growth and development.

### ***The role:***

- Manage the day-to-day operations of a self-administered medical aid scheme which is based in Witbank.
- Responsible to implement proper controls in line with section 57(4)(c) of the Medical Schemes Act
- Responsible to the Board for managing the scheme's strategic business plan and for overseeing high levels of corporate governance and compliance.
- Working closely with the team of professionals, manage and develop the scheme's strategy and business plan, ensuring the integration of operations and financial management in all business units with the overall strategic direction of the business.
- Responsible for the scheme's budget in accordance with the historic performance, future growth targets and all legislative requirements, whilst delivering high quality service and growing the membership base of the organisation across all sectors of the public service.
- Adherence to regulatory time frames in submissions of key documents to CMS.

### ***The qualifications and experience:***

- Degree in accounting, business management, commerce or equivalent.
- A minimum of 5 - 10 years' experience working within a medical aid environment, three of which of which should be at Executive Level.
- Demonstrate experience in the submissions of key documents to CMS.
- Strategic management capability and track record of managing teams of professionals within complex organisations, where strategic and financial management and corporate governance are of critical importance.
- Proven ability to effectively translate strategy into operational effectiveness in a multi-stakeholder environment through strong leadership.
- Ability to grow and develop a business through a variety of strategies including strong financial management, product development, innovation and excellent operational efficiencies.
- Knowledge of the medical schemes act and the medical schemes sector are highly desirable.
- Excellent people skills, high levels of EQ and a strong intellect. A competitive, market-related remuneration package is on offer.



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- Accreditation with relevant professional authorities will be an added advantage.

***Remuneration package will be negotiated with the successful candidate.***

***Interested people are invited to send through their applications to [recruitment@wcmas.co.za](mailto:recruitment@wcmas.co.za) ref: SM/ADV/PO-2023 by no later than 05<sup>th</sup> May 2023.***

WCMAS employs people with the highest level of integrity – submission to appropriate pre-employment assessment is obligatory to be considered for the position.